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About Me



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Teamwork is how work gets done

2x

Teams compared to 5 years ago



Internal & External Members
People outside the firewall need unfettered access

50%

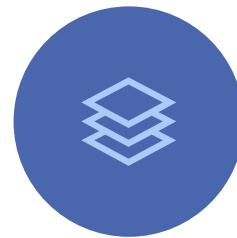
Increase in “collaborative” work



Geographically Distributed
Need varied ways to connect across locations and time-zones

5x

More likely to be high performing



Diverse Workforce
Different expectations, preferences, and tool demands

Microsoft 365: Universal Toolkit for Teamwork

Outlook



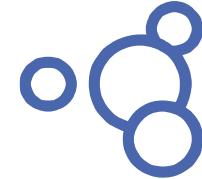
Email & Calendar

SharePoint



Intranets &
Content Management

Yammer



Connect Across
the Organization

Office Apps



Co-Author

Teams



Hub for Teamwork

Office 365 Groups

Single team membership
across apps and services

Microsoft Graph

Suite-wide intelligence
connecting people and content

Security and Compliance

Centralized policy management

SharePoint Team Sites

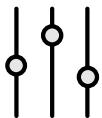
SharePoint Sites



Modern Lists & Libraries



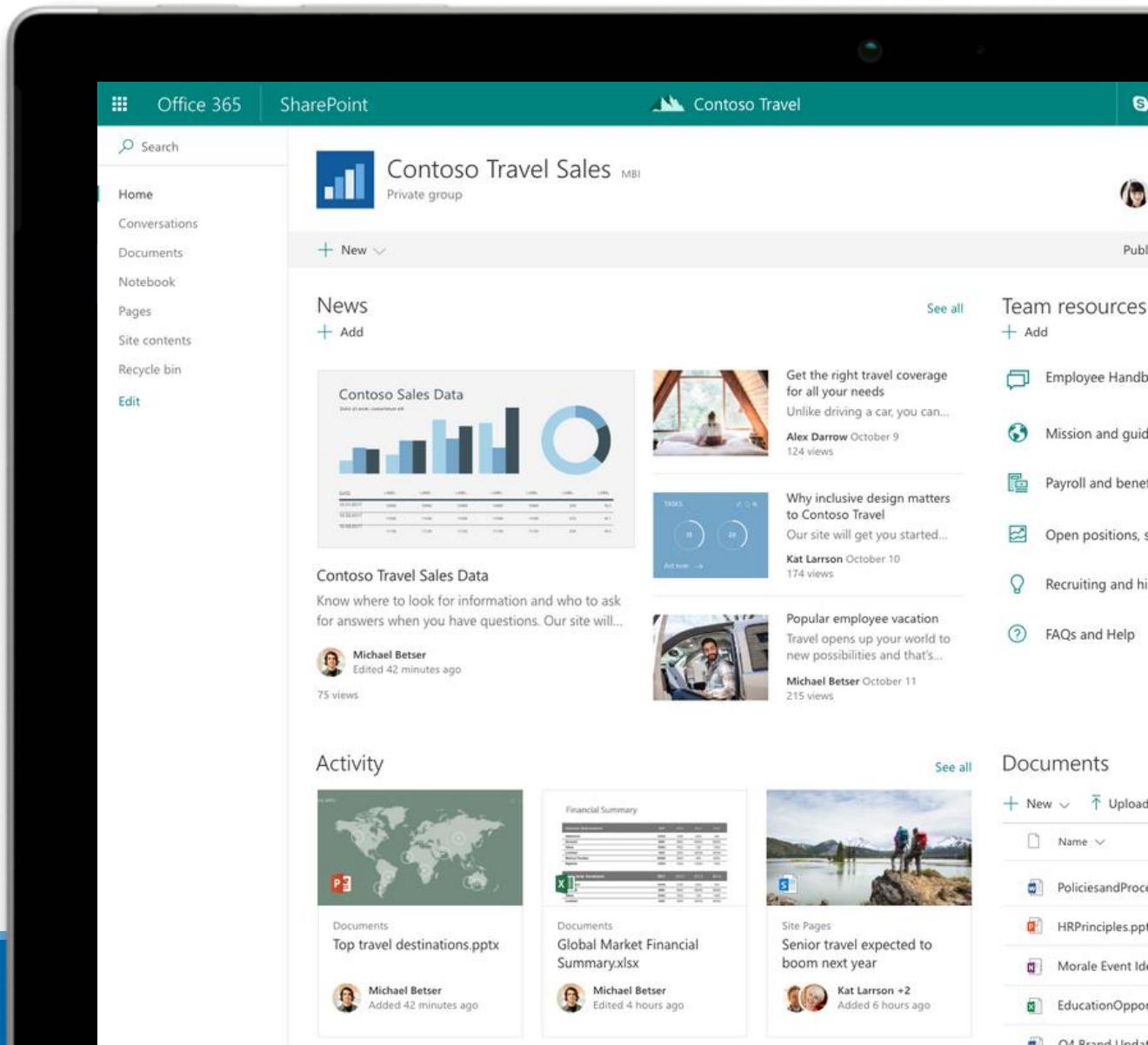
Integrated Office 365



Modern Pages & Web Parts



Enterprise security,
compliance & manageability

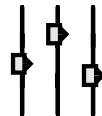


Demo:
SharePoint Team Sites

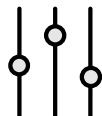
SharePoint Document Libraries



Items Needs Attention!



Microsoft Flow



Navigation & Filtering



Copy & Share Documents

The screenshot shows a SharePoint document library interface. At the top, there's a header with the SharePoint logo, the group name 'BrewZap Product Dev Team', and a 'Private group' label. Below the header are standard SharePoint navigation buttons: '+ New', 'Upload', 'Quick edit', 'Sync', 'Export to Excel', 'Flow', and a 'More' button. The main area is titled 'Documents' and contains a list of files. One file, 'App Store Checklist.docx', is highlighted with a yellow vertical bar on the left and has a yellow exclamation mark icon in the bottom right corner of its list item. The other files listed are 'Email attachments', 'General', 'App Store Checklist.docx' (which is the one highlighted), and 'BrewZap Customer Onboarding...'. Each file item includes columns for Name, Modified, Modified By, and Reviewed.

Name	Modified	Modified By	Reviewed
Email attachments	Wednesday at 10:36 AM	Corey Roth	
General	Wednesday at 7:35 AM	Jennifer Roth	
App Store Checklist.docx	Wednesday at 7:18 AM	Jennifer Roth	Tuesday
BrewZap Customer Onboarding...	Wednesday at 7:18 AM	Jennifer Roth	Tuesday

Demo:
SharePoint Documents

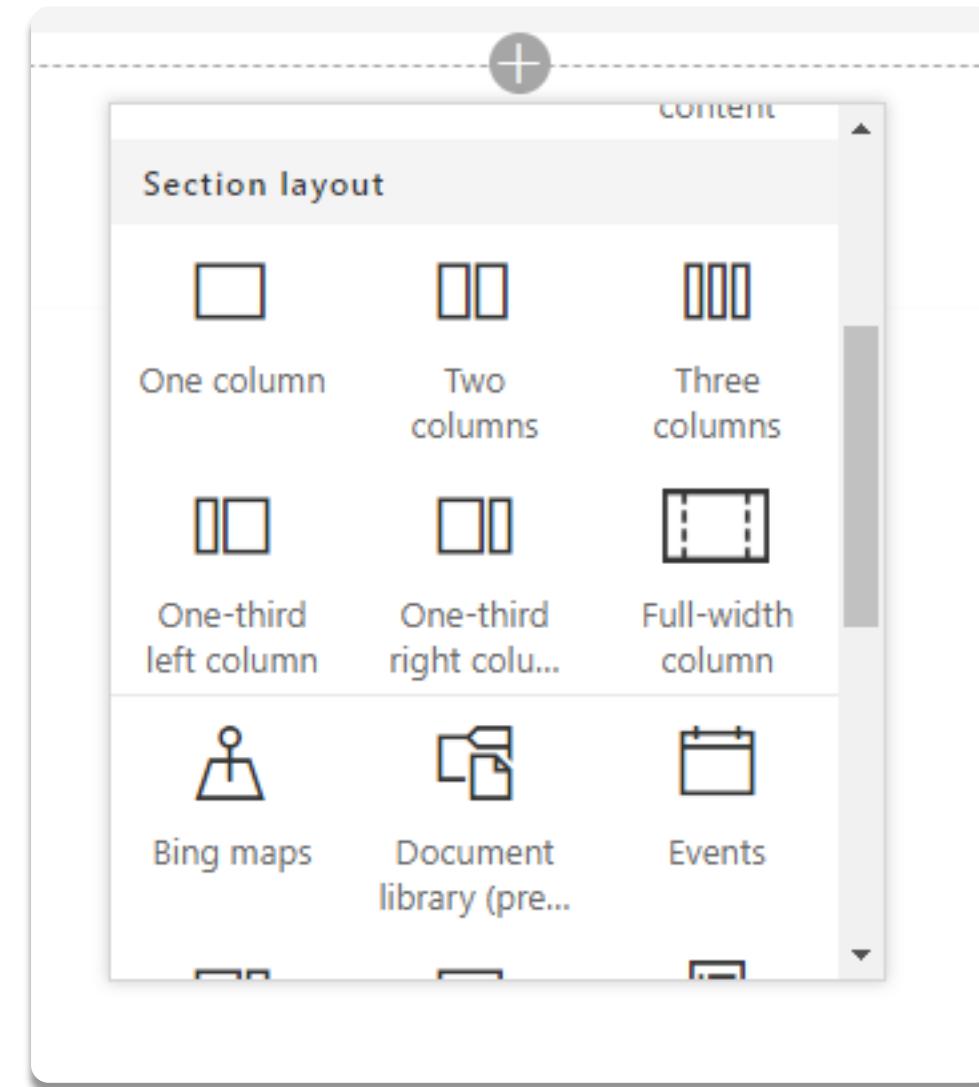
Working with Pages & Web Parts

Working with Pages

Section Layouts

Adding, Moving Web Parts

Web Part Properties



Web Parts

Microsoft Forms

Power BI

Activity

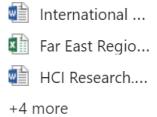
Quick Links

People

Image Gallery

Activity

[See all](#)

 International ...
Far East Regio...
HCI Research...
+4 more

7 files were added

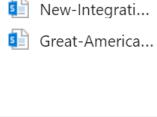
 Jennifer Roth
Added files 10 minutes ago

 Feature-Ideas

 Jennifer Roth
Added 28 minutes ago

 Feature Ideas

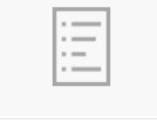
 Jennifer Roth
Edited the list 31 minutes ago

 2 files were added

 Jennifer Roth
Added files 2 days ago

 Email attachments

 Corey Roth
Added 4 days ago

 Vacation Requests

 Corey Roth
Created list 4 days ago

Documents

[See all](#) [Quick links](#)

 Name

 Email attachments

 General

 App Store Checklist.docx

 BrewZap Customer Onboarding.d...

 DG-2000 Product Pitch.pptx

 Elevator Pitch.docx

 Far East Region Support.xlsx

 Game_Controller 3300 Design Pro...

Product Feedback



Sample

Hi , when you submit this form, the owner will be able to see your name and email address.

1. Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna. Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Proin pharetra nonummy pede. Mauris et orci. Aenean nec lorem. In porttitor. Donec laoreet nonummy augue. Suspendisse dui purus, scelerisque at, vulputate vitae, pretium mattis, nunc. Mauris eget neque at sem venenatis eleifend. Ut nonummy. Fusce aliquet pede non pede. Suspendisse dapibus lorem pellentesque

Option 1
 Option 2

2. Lorem ipsum dolor sit amet, consectetuer adipiscing elit. Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna.

Demo:
Pages & Web Parts

Advanced Features

Advanced Features

Microsoft Flow

Microsoft PowerApps

Conditional Column Formatting

Q&A